



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

Bureau Afrique Occidentale et Centrale / Western and Central African Office

Ref: TC 1/3.11 - 0702

14 September 2011

Subject: Second Global Coordination Meeting of the Regional Aviation Medicine and Public Health Teams (RAMPHT) and Second Regional Steering Committee Meeting of the Cooperative Arrangement for the Prevention of Spread of Communicable Disease through Air travel (CAPSCA), (Abuja 10 – 13 October, 2011) www.CAPSCA.org

Action required: Confirm participation as soon as possible

Sir/Madam,

I wish to refer to my correspondence ref: TC 1/3.11 – 0452 dated 31 May 2011 concerning the above mentioned subject and to remind you of this important event that will assist States comply with recent changes concerning crisis management in ICAO Annexes 6 – *Operations*, 9 – *Facilitation*, 11- *Air Traffic Management* and 14-*Aerodromes*, as well as aviation-related aspects of the World Health Organization International Health Regulations (2005). I particularly wish to know whether your Administration intends to be represented at this event, as Nigeria, the host State would like to be advised in advance of the number of participants for necessary meeting arrangements to be made. An updated programme is attached.

As this is a multi-stakeholder event and involves both the aviation and public health sectors, please forward this letter promptly to airport and aircraft operators, and air navigation service providers, as well as to the Ministry of health in your State.

I would therefore suggest that, in case your Administration intends to take part in the event, to have the attached Registration Form filled by the members of the delegation of your States and sent as soon as possible to the following persons from whom further information regarding the meeting could also be obtained:

././.

Dr. T.O. Bassey
Head, Aeromedical Standards
Nigerian Civil Aviation Authority
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Please accept, Sir/Madam, the assurances of my highest consideration.



Mam Sait Jallow
Regional Director

Enclosure: Attendance Notification Form

FORMUALAIRE D'INSCRIPTION

SECONDE REUNION MONDIALE DE COORDINATION DU CAPSCA ET SECONDE REUNION DU COMITE DIRECTEUR DU CAPSCA-AFRIQUE

10 – 13 octobre 2011, Abuja, Nigeria

Nom en entier: (tel qu'il devrait apparaître dans la liste officielle)		
Titre ou position officielle:		
Etat / Organisation :		
Adresse Email :		
Téléphone	Fax:	Email:
Nom de l'Hôtel où vous comptez descendre:		

Prière remplir et retourner à:

Dr. T. O. Bassey
Head, Aeromedical Standards
Nigerian Civil Aviation Authority
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**SECOND ICAO CAPSCA GLOBAL COORDINATION MEETING AND CAPSCA – AFRICA SECOND STEERING COMMITTEE
AND THIRD REGIONAL AVIATION MEDICINE AND PUBLIC HEALTH TEAM MEETINGS**
Abuja, Nigeria, 10 - 13 October 2011

DRAFT AGENDA

SECOND ICAO CAPSCA GLOBAL COORDINATION MEETING

TIME	Monday 10 October
0815 – 0900	Registration
0900 – 1000	Opening ceremony - ICAO - WHO - Nigeria CAA Introductions Group Photo
1000 - 1030	Tea/Coffee Break
1030 – 1100	Review of 1 st Global Coordination Meeting Conclusions – Dr. Jarnail Singh, CAPSCA Technical Advisor and Chairman, Civil Aviation Medical Board, CAA Singapore
1100 – 1130	CAPSCA Asia Pacific Update - Dr. Jarnail Singh, CAPSCA Technical Advisor and Chairman, Civil Aviation Medical Board, CAA Singapore
1130 – 1200	CAPSCA Americas & Web site Update – Mr. Michiel Vreedenburg, CAPSCA Global Coordinator & Deputy Regional Director, ICAO Regional Office for North America, Central America and the Caribbean
1200 - 1300	Lunch Break
1300 – 1330	CAPSCA Africa Update – Ms. Nancy Onyedim/Mr. Evalou Ghang, CAPSCA Africa Regional Coordinators, ICAO Regional Offices for Africa
1330 – 1400	1 st CAPSCA Meeting in Europe - Dr. Anthony Evans, CAPSCA Project Manager & Chief Aviation Medicine Section, ICAO Headquarters
1400 – 1430	ICAO Update including Audit Protocols; passenger locator card/health declaration form; State Guidelines (relaxing regulatory requirements to free resources for emergency response) Dr. Anthony Evans, CAPSCA Project Manager & Chief Aviation Medicine Section, ICAO Headquarters
1430 – 1500	Tea/Coffee Break
1500 – 1530	WHO Update – IHR (2005) Implementation in Africa – Dr. Emmanuel Musa, WHO Country Office, Nigeria
1530 – 1600	IATA Update – ?
1600 – 1630	ACI Update – Generic Business Continuity Plan for Aviation Stakeholders - ?

Tuesday 11 October	
TIME	
0830 – 0900	Template for a National Aviation Preparedness Plan – Dr. Jarnail Singh, CAPSCA Technical Advisor and Chairman, Civil Aviation Medical Board, CAA Singapore
0900 – 0930	Preparedness Planning in Asia – Dr. Jarnail Singh, CAPSCA Technical Advisor and Chairman, Civil Aviation Medical Board, CAA Singapore
0930 – 1000	WHO Core Capacity Checklist - Dr. Emmanuel Musa, WHO Country Office, Nigeria
1000 - 1030	Tea/Coffee Break
1030 – 1100	CAPSCA Assistance Visits – Mr. Michiel Vreedenburgh, CAPSCA Global Coordinator & Deputy Regional Director, ICAO Regional Office for North America, Central America and the Caribbean
1100 – 1130	CAPSCA Assistance Visit Checklist & Experiences in the Americas – Dr. Jose Valente Aguilar Zinser, CAPSCA Americas RAMPHT Leader & Director General of Transport Medicine, Mexico
1130 – 1200	Assistance Visit Lessons learned in Africa States – Mali & Kenya
1200 - 1300	Lunch Break
1300 – 1330	National Implementation of CAPSCA Concept – Dr. Jose Valente Aguilar Zinser, CAPSCA Americas RAMPHT Leader & Director General of Transport Medicine, Mexico
1330 – 1430	Presentations from Nigeria/Abuja stakeholders <ul style="list-style-type: none"> • Civil Aviation Authority • National Public Health Authority • Airport • Air Navigation Services Provider • Aircraft operators • etc.
1430 – 1500	Tea/Coffee Break
1500 – 1600	Presentations by other States and International Organisations
1600 - 1630	Standard Steering Committee Terms of Reference, Revision to standard RAMPHT ToR, and Proposal to merge regional CAPSCA Steering Committees and Regional Aviation Medicine and Public Health Teams in all Regions - Dr. Anthony Evans, CAPSCA Project Manager & Chief Aviation Medicine Section, ICAO Headquarters

Wednesday 12 October	
TIME	
0830 – 1000	Table-top exercise: Introduction (Dr Jarnail Singh, CAPSCA Technical Advisor and Chairman, Civil Aviation Medical Board, CAA Singapore)
1000 - 1030	Tea/Coffee Break
1030 – 1200	Table-Top Exercise – continued
1200 - 1300	Lunch Break
1300 – 1430	Table-Top Exercise – continued
1430 – 1500	Tea/Coffee Break
1500 – 1630	Table-Top Exercise – Completion

CAPSCA – AFRICA

SECOND STEERING COMMITTEE AND THIRD REGIONAL AVIATION MEDICINE AND PUBLIC HEALTH TEAM MEETINGS

Thursday 13 October	
TIME	
0830 – 0900	Opening Remarks & Election of Chairpersons - Dr. Anthony Evans, CAPSCA Project Manager & Chief Aviation Medicine Section, ICAO Headquarters
0900 – 0930	Review of Conclusions of previous Meetings – Ms. Nancy Onyedim/Mr. Evalou Ghang, CAPSCA Africa Regional Coordinators, ICAO Regional Offices for Africa
0930 – 1000	Work Plan: Meetings and Assistance Visits - Ms. Nancy Onyedim/Mr. Evalou Ghang, CAPSCA Africa Regional Coordinators, ICAO Regional Offices for Africa
1000 – 1030	Tea/Coffee Break
1030 – 1130	Conclusions - Dr. Anthony Evans, CAPSCA Project Manager & Chief Aviation Medicine Section, ICAO Headquarters
	Next Meeting Host & Dates
1130 - 1230	Lunch Break
1230 – 1530	Abuja Airport Assistance Visit
1530 – 1630	Debrief and Closing